### District of Columbia State Rehabilitation Council (SRC)

**Meeting Minutes** 

05/08/2014

9:30 a.m. -11:15 am

#### 1. Call to Order

#### a. Introductions:

**SRC Members-** Andrew Reese, Deputy Director, DDS RSA, Shawn Callaway (Chair), Siavosh Hedayati, Joe Brinley, Richard Simms (SILC), Mathew McCullough, (EOM), Marion Levine (SRC) and SRC members via teleconference- Maria Barrera, Weade Wallace, Merrit Drucker

**RSA Staff** - Deidre Burchette, Sharon Vaughan-Roach, Marlene Jones Kinney, Meredith Young and Darnise Henry Bush

**SODA/SRC** - Adam Mingal (DDS);

**GW TACE-** Shari Matray for Maureen McGuire-Kuletz

**ASL Interpreters** -Karen Hayne and Joe Lucas

### 2 Approval of September 12, 2013 Minutes:

Ms. Bush read minutes dated 03/13/2014. Members discussed and approved several corrections. Motion was made and seconded to approve minutes pending corrections. Corrected minutes will be posted <a href="http://sites.google.com/site/wdsrc/">http://sites.google.com/site/wdsrc/</a>.

#### 3. GW TACE – Maureen McGuire-Kuletz

Ms. Shari Matray introduced herself as an intern with GW TACE. She will be working with Maureen and is sitting in for her today. She announced that TACE is sponsoring 2 members from DC to attend the next Region 3 SRC LC. It is scheduled to take place on May 28 & 29, 2014 at the Weston Alexandria, 400 Courthouse Squared, and Alexandria, VA 22314.

### 4. SRC Chair -Shawn Callaway

Shawn asked those present and by teleconference to introduce them. He announced that Joe Cooney, the SRC CAP representative has retired from the ULS/Client Assistance Program. A new representative has not been named. Adam Mingal, SODA representative has a new position and will be leaving the DDS.

The Office of Boards and Commissions has not scheduled the swearing in or new member process for Kermit Kaleb, (WIC) or Sarah Pressley (GW student). SRC members should continue to identify potential members. DDS/RSA will continue to work with the Office of Boards and Commissions.

Shawn announced that he had another commitment scheduled during the SRC LC, Mat McCollough will attend, and if others are interested they should contact him or Darnise.

#### 5. **SRC Committees:**

Membership The 2 new members-Kermit Kaleb and Sarah Pressley have not been sworn in.

Practice Joseph Cooney, Chair

The Hearing on the Post-Secondary Education Policy was

held on May 5, 2014.

Stakeholders are interested in developing city-wide

rehabilitation council representation.

Policy Matthew McCollough, Chair,

Practice Committee provided comments on FY'15 Post-

Secondary Education Policy at a recent hearing. The SRC Policy Committee needs a new chair since Joe

Cooney retired April 30, 2014.

Discussion: What is the SRC's role in the development and approval

of new policies? Federal law – the SRC must work jointly with vocational rehabilitation. Is the joint working relationship spelled out and duties of the SRC with specific duties defined? Duties are defined by

Federal Law and outlined in the VR State Plan. The level

of commitment and duty is determined by current SRC

members.

### 6. **Deputy Directors Report – Andrew Reese**

The Rehabilitation Services Administration and the SRC Policy Committee one week ago and will meet again the third week of July, 2014 to discuss the Post-Secondary Education Policy, all SRC members and the public are welcome to participate.

The Vocational Rehabilitation and Supported Employment Services State Plan Committee met one week ago to review priorities. Mat McCollough submitted recommendations.

The 2014 State Plan public hearing is scheduling and venue confirmation is pending. After confirmation, RSA will post the draft state plan on the DDS District of Columbia web site. Both soft and hard copies will be available in alternate formats including large print, braille, and compact diskette at the Martin Luther King, Jr. Library 30 days prior to the Public Hearing. This allows citywide participation and draft review prior to final July, 2014 submission as federally mandated.

The University of San Diego was awarded the contract for the CSNA. They have been in contact to gather information and estimate when the focus groups will meet during August, 2014. The first CSNA draft completion date is projected for November, 2014.

DDS RSA is on track to meet the 2014 Federal Goal of 621 client closures. To date for 2014 there are 515 new clients, 288 client closures and 227 pending client case closures.

The Hearing to review the draft Post-Secondary Education Policy has prompted changes to the proposed policy. The policy hearing prompted several of the following questions:

What should the client financial contribution be?

What defines level of support?

How is the local and/or out of town rate of tuition determined?

As a resolution to a federal corrective action plan RSA has provided staff training on the new Supported Employment Services Policy and implementation began April 3, 2014.

The new policy provides specific guidelines for DDA and RSA to jointly manage client case management. The plan outlines specific responsibilities of client, DDA and RSA case managers, and parents/guardians beginning with the intake process.

**7. RSA Financial Outlook -Sharon Vaughan-Roach** – For posted updates to the SRC's website here .

Sharon explained Direct and Indirect Budget Categories provided a brief overview of the RSA Budget January – March:

V.R Annual Budget 16.8 million - Direct: Total Expenditures to March 6.8 million, Indirect Personnel Cost 4.3

V.R Direct Services big ticket item to through March at 3.2 million for College, Universities & HCA's, through April 10.2 for College, Universities & HCA's

### 8. Old Business

CSNA – Focus Groups

SRC member volunteers are needed to assist in identifying venues, publicize, identify participants by focus group category and/or conduct Needs Assessment Focus Groups to be scheduled August, 2014.

Venue Possibilities'

- Richard Simms/DCCIL, Greater Washington Urban League

-Marion Levine/ National Rehabilitation Hospital's VR Group

Focus Group Planning will take place in July. A Focus Group work sheet that list current volunteers and their responsibilities will be distributed.

9. **Adjournment:** 112:15pm

